

## **Board Member Responsibilities & Expectations**

A board member of the St. Mary's University Alumni Association is nominated to hold this position based on demonstrated involvement, support and commitment to St. Mary's University and the Alumni Association. In accepting the nomination, an individual agrees to fulfill the requirements and meet the responsibilities associated with board membership. These include, as outlined in the Alumni Association's bylaws, but are not limited to:

1. Contribute financially to the University.
2. Attend Board of Directors meetings as scheduled and when special meetings are called. Demonstrate a willingness to reach consensus and support board decisions.
3. Serve actively on assigned committee(s) to include attending committee meetings and committee functions, to include preparing for meetings, asking questions, and taking responsibility and following through on a given assignment.
4. At the pleasure of the President, be willing to accept and serve as a chairperson of Alumni Association committee(s), and work closely with the alumni staff on behalf of the Association's objectives.
5. Actively participate in Alumni Association functions, activities and programs, both locally and on-campus.
6. Participate in setting short and long term goals for the Alumni Association.
7. Each Director is also expected to participate in the fundraising efforts of the Association (i.e. Fiesta Oyster Bake, Alternative Fundraising events/activities).
8. Be an ambassador of the Alumni Association and St. Mary's University in both business and social settings.



ST. MARY'S  
UNIVERSITY

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